

# Distance Education Network

## Online Course Evaluation Instructions for DEN Students

- On campus students need to fill out the paper evaluations in class
- Course evaluation period is Monday, April 13th - Friday, May 1st.

### Follow these steps:

1. Log-in to the DEN portal website <http://den.usc.edu>.
2. From “My Start Page” click on the DEN Tools link.
3. Once the DEN Tools window pops-up, click on Course Evaluation.
4. Complete the evaluation and hit submit.

- DEN students should NOT fill out a paper evaluation!
- DEN online evaluations are completely anonymous.
- Reminder e-mails will be sent out.

