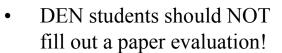
## **Distance Education Network**

## **Online Course Evaluation Instructions for DEN Students**

- On campus students need to fill out the paper evaluations in class
- Course evaluation period is Monday, November 17th Friday, December 5th.

## **Follow these steps:**

- 1. Log-in to the DEN portal website http://den.usc.edu.
- 2. From "My Start Page" click on the <u>DEN Tools</u> link.
- 3. Once the <u>DEN Tools</u> window pops-up, click on <u>Course Evaluation</u>.
- 4. Complete the evaluation and hit submit.



- DEN online evaluations are completely anonymous.
- Reminder e-mails will be sent out.

